

Office of Records & Registration, SUNY New Paltz, 500 Hawk Drive, New Paltz, NY 12561-2439

**Check all updates that apply:**  Legal Name  Gender  Address  Social Security Number

**Student type:**  Undergraduate  Graduate  Alum  Non-Matriculated

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N											
Full name appearing on student record	Student ID										
	(        ) _____										
E-mail	Telephone										

**Legal name change**

To change your name, you must have a copy of legal documentation, such as marriage certificate, divorce papers, legal separation papers, court order approving name change. Current students can elect a [chosen name](#) without legal documentation. Click to change [username/email](#).

\_\_\_\_\_

Updated Legal Name

**Gender identity update to:**  male  female  non-binary  other

**Address update**

Current students: Your New York State residency will be affected if you change your permanent address to an out-of-state address, even though it may be only a temporary summer address. Such a change will result, for example, in your being billed out-of-state tuition. Filling out this form does not release you from your Residence Life License or from the requirement to live in college housing. To update off-campus address or diploma address, go to: [my.newpaltz.edu >General >Address](#)

\_\_\_\_\_

House number / Street / Apartment

\_\_\_\_\_

City State Zip Code

**Social Security Number**

To change your Social Security Number you must present a copy of your new Social Security Card.

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Previous Social Security Number	New Social Security Number																				

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Student signature (required) Date